



Harris Roberta Grigoropoulos

Date of birth: 12/10/1988 | **Nationality:** Greek, American | **Gender:** Female |

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Address: Via Pavoni, 3, 20159, Milano, Italy (Home)

● WORK EXPERIENCE

09/2019 – CURRENT Milan, Italy

COST ACTION: CA18214 – SERVICE MANAGER POLITECNICO DI MILANO

- Establishing the communication infrastructure for the CA18214, involving 27 countries and over 140 members.
- Drafting budget for each period of the grant, managing reimbursements, planning member meetings.

Department Europe-Funded Research Project | **Address** Piazza Leonardo da Vinci, 32, 20133, Milan, Italy |

Email ilaria.mariotti@polimi.it | **Website** <https://www.nmbu.no/en/projects/new-working-spaces>

03/2021 – CURRENT Milan, Italy

PROJECT MANAGER - ARCHITECT MASTER RETAIL SRL

- Assistant Project Manager on the large scale retail developments ranging from €70 - €100 million in value.
- Urban due diligence, budget creation and implementation, value-engineering, monitoring of project timing (Gantt charts), management and comparison of tender offers, BREEAM/LEED certifications, and construction site monitoring.

Address via Conservatorio, 15, 20122, Milano, Italy | **Website** <https://master-retail.it>

07/2019 – CURRENT

INTERNATIONAL HOUSING CONSULTANT AMERICAN SCHOOL OF MILAN

- Aid new international teacher and families in the Milan housing search at every level of the home rental process.
- Research desired neighborhoods, schedule and attend showings, advise on contract and closing of rental procedures.

Address Via Karl Marx, 14, 20090, Noverasco di Opera, Italy | **Website** www.asmilan.org

11/2019 – 04/2021 Milan, Italy

PROJECT MANAGER - URBAN PLANNER EMIND SRL

- Project manager on urban renovations in both the residential and public sector.
- Urban Due Diligence through municipal, regional, and national regulations for potential retail projects.

Address via Ercole Oldofredi, 2, 20124, Milan, Italy | **Website** <https://www.emindsrl.com>

01/2018 – 06/2018 Milan, Italy

HORIZON 2020: COHSMO - RESEARCH INTERN POLITECNICO DI MILANO

- Field research on the territory of Legnano, Italy for the first work package of COHSMO.

Department Europe-Funded Research Project | **Website** <https://www.cohsmo.aau.dk>

03/2019 – 09/2019 Milan, Italy

URBAN PLANNER SYSTEMATICA SRL

- Project Consultant focused on transport and urban mobility using AutoCAD, ArcGIS, SpaceSyntax

Department Transportation Consulting | **Address** Via Lovanio, 8, 20121, Milan, Italy |

Website www.systematica.net

09/09/2016 – 09/06/2019

CAMBRIDGE MATHEMATICS INSTRUCTOR - SECONDARY SCHOOL LICEO GIOVANNI BERCHET

- Instructor for three high school classes preparing for the Cambridge IGCSE math exam

Business or Sector Education | **Address** Via della Commenda, 26, 20122, Milan, Italy |

Website www.liceoberchet.edu.it

14/08/2013 – 29/08/2016

MIDDLE SCHOOL SCIENCE/MATH INSTRUCTOR AMERICAN SCHOOL OF MILAN

- Part of the team that reformatted the math curriculum and coordinator of Science Fair aligned with the UNSDG

Business or Sector Education | **Address** Via Karl Marx, 14, 20090, Noverasco di Opera, Italy |

Website www.asmilan.org

06/2011 – 08/2013

TEACH FOR AMERICA - HIGH SCHOOL MATHEMATICS INSTRUCTOR OKLAHOMA CITY PUBLIC SCHOOLS

- Teach Geometry and Math Remediation to create independent learners that are college and career ready

Business or Sector Education | **Department** Douglass High School |

Address 900 N Martin Luther King Ave., 73117, Oklahoma City, United States |

Website <https://www.okcps.org/Douglass>

06/2010 – 06/2011 Minneapolis, United States

RESEARCH ASSISTANT AND COMMUNITY LIASON SEWARD REDESIGN

- Research barriers to biking in immigrant communities and implement a community bike program in Minneapolis, MN

Department Community Development | **Address** 2619 E Franklin Ave, 55406, Minneapolis, United States |

Website <https://redesigninc.org>

01/2010 – 12/2010 St. Paul, United States

GEOGRAPHER MACALESTER COLLEGE

- Survey residents in areas defined by 'New Urbanism' and compile/analyze urban data using Excel, GIS, and SPSS/PASW.

Address 1600 Grand Ave, 55105, St. Paul, United States | **Website** www.macalester.edu

● EDUCATION AND TRAINING

09/2016 – 04/2019 Milan, Italy

MASTER IN URBAN PLANNING AND POLICY DESIGN Politecnico di Milano

Address Milan, Italy | **Website** www.polimi.it | **Field of study** Architecture and Urban Planning |

Final grade 110/110 |

Thesis The Effects of Open Enrollment on School Segregation: an exploration into the impact and policy potentials

07/2007 – 05/2011 St. Paul, United States

BACHELOR OF ARTS IN ENVIRONMENTAL SCIENCE AND STUDIO ART Macalester College

Address St. Paul, United States | **Website** www.macalester.edu

2008 – 2009 Copenhagen, Denmark

CULTURAL EXCHANGE ERASMUS Danish Institute of Study Abroad

Address Copenhagen, Denmark | **Website** www.disabroad.org

07/2003 – 06/2007 Chicago, United States

HIGH SCHOOL DIPLOMA Northside College Preparatory

Address Chicago, United States | **Website** <https://www.northsideprep.org/>

● LANGUAGE SKILLS

Mother tongue(s): **ENGLISH**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ITALIAN	B2	B2	B2	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● DIGITAL SKILLS

Design

Adobe Suite (Adobe Photoshop, Adobe Indesign, Adobe Illustrator) | SketchUp 2D 3D Modeling

Project Management

Microsoft Office: | Project Management Softwares | Project Management: Microsoft Project | Google Cloud Services (Gmail, Google Drive, Google Docs, Google Sheets, Google Forms) | Collaboration Tools (MS Teams, Zoom, LMS)

Technical

AutoCAD | ArcGIS geographic information system

● ADDITIONAL INFORMATION

ORGANISATIONAL SKILLS

Organisational Skills - Project Management Course Certification through Udemy

- Point of communication for international CA18214 (Slack), maintaining accurate records of deliverables through cloud services (GoogleDrive, Sharepoint), drafting budget with larger project team.

- Excellent research skills practices as a researcher on the Horizon2020 funded COSHMO.

- Organization and management skills acquired as a secondary teacher - year curriculum planning and classroom management

OTHER SKILLS

Hobbies/Activities

- Current water polo player with the women's team at Piscina Cozzi in Milan
- Competitive Swimmer from 2001-2007, current Open Water Swimmer
- D3 collegiate level water polo at Macalester College from 2007 - 2010
- CPR and AED trained in 2005 during lifeguard certification course
- Avid reader and member of English book club in Milan, Italy since 2015
- Vegetarian Cooking, Drawing, Printmaking, Graphic Design

PRESENTATIONS

Presentations/Exhibits

- 2019 - Thesis - The Effects of Open Enrollment on School Segregation: An exploration into the impact and policy potentials
- 2018 - International Workshop of Urban and Architectural Design at Chulalongkorn University, Bangkok, Thailand. Master Plans
- 2011 - Senior Art Exhibit at Macalester College, USA. Sculpture and Graphite Drawings.
- 2009 - Spring Art Show at Macalester College, USA. Intaglio Prints
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Dichiaro di essere consapevole delle sanzioni penali, nel caso di dichiarazioni non veritiere e falsità negli atti, richiamate dall'art. 76 del D.P.R. 445 del 28/12/2000. Autorizzo al trattamento dei miei dati personali e sensibili ai sensi del D.Lgs. n. 196 del 30 giugno 2003.



Milano, Italia , 16/05/2023

Harris Roberta
Grigoropoulos